

RIO GRANDE CITY CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

I. GENERAL INSTRUCTIONS AND CONDITIONS TO BIDDERS

1. All proposals must be submitted by **Tuesday, May 8, 2007 and will be opened at 3:00 P.M.**, on that day in the Purchasing Department, Fort Ringgold, Rio Grande City, Texas.
2. Detailed specifications are included. Compliance with all specifications and conditions is required. All proposals must include a detailed statement of exceptions taken to any part of the request.
3. **PROPOSAL ACCEPTANCE:**
 - A) **UNSIGNED PROPOSALS WILL NOT BE CONSIDERED.**
 - B) **PROPOSALS RECEIVED AFTER PROPOSAL DATE WILL NOT BE CONSIDERED AND WILL BE RETURNED TO VENDOR UNOPENED. PROPOSAL DUE 3:00 P.M., Tuesday, May 8, 2007.**
 - C) **ONLY SEALED PROPOSALS WILL BE ACCEPTED.**
 - D) **WHEN MORE THAN ONE BRAND NAME OF THE "OR EQUAL" IS AVAILABLE, DO NOT BID MORE THAN TWO ITEM CHOICES.**
 - E) **"OR EQUAL" PRODUCTS WILL BE EVALUATED AFTER PROPOSALS ARE RECEIVED, BASED ON LITERATURE SUBMITTED AND ANY REQUIRED TESTING OF THE PRODUCT.**
4. For any questions pertaining to the proposal specification, please contact:

Joe D. Smedley, Purchasing Agent
Phone Number (956) 716-6810
5. Any change to this proposal document must be in written addendum and signed by Joe D. Smedley, Purchasing Agent or his designee.
6. When a brand name and model are specified and the proposer fails to make a statement to the contrary, the proposer is interpreted as bidding on the exact brand and model specified.
7. Rio Grande City Consolidated Independent School District reserves the right to accept or reject any or all proposals.
8. Rio Grande City Consolidated Independent School District will not accept "factory seconds" or otherwise inferior goods and reserves the right to return such item(s) within thirty days of receipt at vendor's expense.

9. No substitutes will be accepted after item(s) have been awarded as specified.
10. Detailed explanation or warranties must be provided with proposal.
11. Proposal prices are to remain firm through October 31, 2007.
12. To expedite evaluation of the proposals:
-- it is preferable that Rio Grande City Consolidated Independent School District forms be used.
13. Proposals are to be net F.O.B. Rio Grande City Consolidated Independent School District Purchasing Department, Fort Ringgold, and Rio Grande City, Texas.
14. No cash advance discount will be considered.
15. Proposals shall be on the Proposal FORM enclosed and sealed in an envelope clearly marked:

RFP#

Due: 3:00 P.M., Tuesday, May 8, 2007

ATTN: Joe D. Smedley, Purchasing Agent

II. PROPOSAL SPECIFICATIONS

See Attachments

III. PROPOSAL AWARD

1. The Rio Grande City Consolidated Independent School District shall award this proposal on lump sum basis to one proposer and or on an item-by-item basis, whichever is in the best interest of the District. For evaluation of items bid, samples must be furnished upon request.
2. After proposal is awarded and low bidder(s) default(s) in meeting the General Instructions to bidders and/or comply with contract agreement; Rio Grande City Consolidated Independent School District reserves the right to seek services from the next low bidder. In such event, the District shall charge the successful bidder the difference for any additional cost of such bid item.

IV. DELIVERY INSTRUCTIONS

1. Deliveries are to be made as requested by Joe D. Smedley, Purchasing Agent. No deliveries shall be accepted after 2:30 P.M., Monday-Friday.

2. At least seventy-two (72) hours prior notice of delivery must be given to Joe D. Smedley, Purchasing Agent, before delivery will be accepted.

Can you meet this requirement? _____ yes _____ no

V. BILLING AND PAYMENT INSTRUCTIONS

1. Invoices must include:
 - a) Purchase Order Number
 - b) Marked – RFP #
 - c) Copy of signed delivery ticket
2. The District makes payment on or about the 15th of the each month upon receipt of a properly executed invoice and verification of delivery from the consignee.
3. Contact person for Billing and Payment questions:
Joe D. Smedley
Purchasing Agent
(956) 716-6810

RIO GRANDE CITY CONSOLIDATED INDEPENDENT SCHOOL DISTRICT VENDOR ACKNOWLEDGMENT FORM

I/We have read instructions bidder and specifications. My/Our proposal conforms with all proposal specifications, conditions, and instructions as outlined by Rio Grande City Consolidated Independent School District.

Items Check List:	Yes	No
1. Used Rio Grande City Consolidated Independent School District forms.	_____	_____
2. Understand that samples must be submitted where requested.	_____	_____
3. Prior notice at least 72 hours before delivery.	_____	_____
4. Proposal Sheet shows full name and address of Bidder.	_____	_____
5. Proposal Sheet signed by authorized representative.	_____	_____
6. Proposal Price firm through October 31, 2007.	_____	_____
7. I have read and understand the general instructions and conditions to Bidders:	_____	_____
I. General Instructions and Conditions to Bidders – Item number 1-15.	_____	_____
II. Proposal Specifications	_____	_____
III. Proposal Award – Item numbers 1 and 2.	_____	_____
IV. Delivery Instructions – Item numbers 1 and 2.	_____	_____
V. Billing and Payment Instructions Item numbers 1-3.	_____	_____

COMPANY NAME

AUTHORIZED SIGNATURE DATE

ADDRESS

PHONE NUMBER

FAX NUMBER

From: vgarza@rgccisd.org
Subject: RE: Form 470 Internal Connections
Date: Wed, January 11, 2006 5:41 pm
To: "GUERRA, NELDA T (SWBT)" <ns1662@att.com>
CC: pg3214@sbc.com

>Nelda,

We forgot to include the New Maintenance Dept. for Internal Connections. The attachment is this facility. The main office needs 3 internet drops and all other offices only need one.

If you have any questions, please call us at 956-716-6783.

Thanks Vilma, Thursday, January 5th would be great. Will you be
> available at about 11:00A.M or 1:00P.M? Paul is traveling from Corpus
> Christi.

>
> Thanks,

>
> Nelda Guerra
> Senior Account Manager
> SBC
> 4305 N. McColl Rd.
> McAllen, TX. 78504
> (956) 984-4617 / Fax: (956) 630-8403

>
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> -----Original Message-----

> From: vgarza@rgccisd.org [mailto:vgarza@rgccisd.org]
> Sent: Tuesday, January 03, 2006 5:24 PM
> To: GUERRA, NELDA T (SWBT)
> Subject: Re: Form 470 Internal Connections

>> Hi Nelda,

> I will be back at work tomorrow. We can meet on Thursday or any day next
> week. Let me know when you would like to meet.

>
> Hello Vilma,
>>
>>
>>
>> We are very interested in responding to your Form 470 request for
>> services under Internal Connections and Basic Maintenance of Internal
>> Connections.
>>
>>
>>
>> Please let me know when you will be available for either a conference
>> call or a visit so that we may obtain additional information in
>> preparation for our response. Please email me or call me at 956
>> 984-4617. If I am not available, please contact Rufino Saenz at
> 984-4614
>> or Paul Gay at 361 694-7024.
>>
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>>
>> Thanks,
>>
>> Nelda Guerra
>> Senior Account Manager
>> SBC
>> 4305 N. McColl Rd.
>> McAllen, TX. 78504
>> (956) 984-4617 / Fax: (956) 630-8403
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From vgarza@rgccisd.org
 Subject RE: Form 470 Internal Connections
 Date Mon, January 9, 2006 4:02 pm
 To "GUERRA, NELDA T (SWBT)" <ns1662@att.com>
 CC pg3214@sbc.com

> Nelda,

Here is the rest of the attachments!

Thanks Vilma, Thursday, January 5th would be great. Will you be
 > available at about 11:00A.M or 1:00P.M? Paul is traveling from Corpus
 > Christi.

>

> Thanks,

>

> Nelda Guerra

> Senior Account Manager

> SBC

> 4305 N. McColl Rd.

> McAllen, TX. 78504

> (956) 984-4617 / Fax: (956) 630-8403

>

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> -----Original Message-----

> From: vgarza@rgccisd.org [mailto:vgarza@rgccisd.org]

> Sent: Tuesday, January 03, 2006 5:24 PM

> To: GUERRA, NELDA T (SWBT)

> Subject: Re: Form 470 Internal Connections

>

>> Hi Nelda,

>

> I will be back at work tomorrow. We can meet on Thursday or any day next
 > week. Let me know when you would like to meet.

>

>

> Hello Vilma,

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>> We are very interested in responding to your Form 470 request for
 >> services under Internal Connections and Basic Maintenance of Internal
 >> connections.

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From vgarza@rgccisd.org
Subject Re: 470 Response
Date Wed, January 4, 2006 4:44 pm
To "Scott Grimm" <scott.grimm@skccom.com>

>Scott,

We are needing the following for 5 campuses:

Video Conferencing Specs

VSX 8400 IP (NTSC)
POWERCAM CAMERA FOR VSX 8400 (NOT E RATE ELIGIBLE)
POWERMIC W/CABLE (NOT ERATE ELIGIBLE)
1ST YR REMOTE POLYCM VSX8000
Project Management
CLEAR ONE 32" MONITOR CART
Install of classroom 8400 Series
Elmo Visual Presenter (Not E-Rate Eligible)

If you have any questions, please do not hesitate to email.

All proposals are due by 12 noon on January 18, 2006 and must be mailed to the Purchasing Dept.

Mailing Address:
Purchasing Department
c/o Erate 9
Fort Ringgold
Rio Grande City, Tx 78582

Vilma,

>
> I would like to bid on the 470 currently posted for video conferencing
> equipment and conferencing services. Do you have an RFP to respond to?
> How do I respond to your 470 request?

>
>
>
> Thank you!

> Scott

>
>
>
>
> Scott Grimm

> SKC Communication Products, Inc.

> Toll-Free (800) 882-7779 Ext. 7114
>

> Direct (972) 832-2800
>
> Fax (972) 839-0981
>
> www.skeccom.com <<http://www.skeccom.com/>>
>
> Polycom*Tandberg*Avaya*Plantronics
>
> Room Integration*Conferencing Services
>
>
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>

From vgarza@rgccisd.org
Subject Update for Proposals
Date Thu, January 5, 2006 3:25 pm
To wendyl@getgds.com

> Wendy,

I need to include the Alternative Center for Internal Connections. I have attached specs for internal connections, campus floor plans, and an inventory list for smartnet warranty.

If you have any questions, please do not hesitate to email or call at 956-208-0395. You are welcome to conduct site visits if you like.

>>

> WENDY,

>

> WE ARE SEEKING A PROPOSAL FOR INTERNAL CONNECTIONS FOR OUR NEW MIDDLE
> SCHOOL. THE LIST OF MATERIALS AND SPECIFICATIONS ARE AS FOLLOWS:

>

>

> Gigabit from all IDF's to MDF

> Fiber from all IDF's to MDF

> Four drops per classroom with a teacher station separate at 10/100 switched
> to the desktop and drops at all offices and other rooms as deemed in plan

> Cisco 6509 at the MDF with routing, switches and fiber blades

> Cisco 2950's or better at the IDF and computer labs or where necessary

> Battery backups at all IDF's and MDF

> Racks at the IDF,s and MDF for all equipment

>

>

> As for the Access Points, we are requesting cisco aironet 1231 access
> point 802.11 b/g enough to cover the whole new middle school, 3
> elementaries and the alternative center.

>

> Do you prefer a site visit or do you want us to send you floor plans?

>

> As stated, all proposals must be submitted to our purchasing agent (Joe
> Smedley) no later than January 18, 2006 at 12:00 p.m. so that it may be
> time stamped. Proposals received after this date will not be accepted.

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> A bill of materials for the Internal connections and maintenance. Like
>> what type of access points do you want?

>>

>> Wendy B. Lopez

>> MCSE CCNA CSE

>> Account Manager

>> Global Data Systems

>> Mobile: 956-655-9035

>> E-Fax: 320-210-6484

>> wendyl@getgds.com

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>> -----Original Message-----

>> From: vgarza@rgccisd.org [mailto:vgarza@rgccisd.org]
>> Sent: Wednesday, December 21, 2005 10:38 AM
>> To: Wendy Lopez
>> Subject: Re: 470

>>> HI Wendy,

```
>> What project are you referring to? We have internal connections,
>> maintenance, internet access and telecommunications. What exactly are
>> you
>> looking for?
```

>>> Hi Vilma,

>>> I saw that you posted your 470 form. I was wondering if you had a
>> bill
>>> of materials for the projects you are applying for?

```
>>> Wendy B. Lopez
>>> MCSE CCNA GSE
>>> Account Manager
>>> Global Data Systems
>>> Mobile: 956-655-9035
>>> E-Fax: 320-210-6484
>>> wendyL@getgds.com
```

From "Shannon Boe" <sboe@rx-tech.com>
Subject RE: RGCCISD1
Date Fri, January 13, 2006 11:08 am
To vgarza@rgccisd.org

Thank you. Do you have an actual bid package that includes forms vendors have to fill out to submit the bid? Would purchasing have these forms? We usually have a package that we have to fill out along with the equipment list and quotes, and I want to make sure we submit the full bid package to you.
Thank you so much for all your help!

Shannon K Boe

Rx Technology
3370 Nacogdoches Suite 136
San Antonio, TX-78217
210-828-6081

-----Original Message-----

From: vgarza@rgccisd.org [mailto:vgarza@rgccisd.org]
Sent: Friday, January 13, 2006 10:03 AM
To: Shannon Boe
Subject: RE: RGCCISD1

>Good Morning,
I forgot to include our Maintenance Dept. for Internal Connections. The attachment is a plan of this facility.

Good Morning,

>
> Thank you for forwarding the information for the bid. We are looking for
> bid
> packages as well that need to be filled out and sent in with the quote.
>

> -----Original Message-----

> From: vgarza@rgccisd.org [mailto:vgarza@rgccisd.org]
> Sent: Thursday, January 05, 2006 3:52 PM
> To: Shannon Boe
> Subject: Re: RGCCISD1

>> Good Afternoon,

> The attachments include:
> Floor Plans for Internal Connections New Middle School and Alternative
> Center
> List of Network Gear for SmartNet Warranty

> Good Morning,
>>
>>

>>
>> Please forward any documents or information needed to submit a bid for
>> internal connections and basic maintenance of internal connections. RX
>> is
>> the third largest E-rate provider in Texas, and are experts in each one
>> of
>> the classifications mentioned. We have completed work for many school
>> districts in San Antonio and South Texas over the past four years,
>> completing each project on time 100% of the time. We are happy to
>> provide
>> references for this work. Thank you for your assistance.

>>
>>
>> Sincerely,

>> Shannon K Boe

>>
>>
>> RX Technology

>>
>> 3370 Nacogdoches Rd Suite 136

>>
>> San Antonio, TX-78217

>>
>> 210-828-6081
>>
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